**LSAT Feb 5th 2024 Minutes**

**DCPS Tubman Elementary**

**Location**: Relocated to main office from library and via Microsoft Teams: 3:45 – 4:15 p.m.

**Meeting Attendees:** Amanda Delabar, Nasya Bethea, Alysha Christopher, Helen Belai, Alejandro Gomez, Jackie Henderson.

Meeting called to order at : 4:45 PM

Principal Delabar shared that the budget is not expected to arrive in about two weeks. Once it arrives to us, we will have from March 1st – Martch 8th to submit it. People have asked if funding will decline – the answer is no although we have to make sure our enrollment does not drop – and hence our mission today: brainstorm on ideas to keep our students. Some key points: Some families who may be near Barcroft may prefer not to travel farther to the new school – but Barcroft is over-enrolled. Ideas to keep enrollment up:

Enrollment opens first of April. DCPS wants 85% of enrollment done by May1st and 100% by June 1st.

**Enrollment Ideas**

* May get paper enrollment forms (DCPS may prefer parents to go on to ASPEN and enroll)
* May need people power to help with enrollment.
* Enroll families April 27th during clothing drive day; the potluck in May or a future playdate at school (offer hot chocolate or popsicles depending on weather)
* Use social media/Remind to …remind parents to enroll
* Use gift cards in a raffle for those enrolling before certain dates; with decreasing amount$ for latter weeks but before deadline.
* May take a “walking group” of parents on a planned day (weekday or weekend) to walk (it’s not much farther) there and see the place (nice!)
* Incentivize teachers to get 100% enrollment for their classroom for release time
* Create a pamphlet to compare Tubman and new school (walking distance, staff retention, amenities at new school, bus, metro etc.). Create a video of new school and quick walk there; post on website.
* Assurances to help parents feel more at ease

Delabar open the floor to new discussion. There was no further discussion and the meeting adjourned at 4:10 PM.

**Next meeting:** March 4th: Budget meeting